Spring 2021
Dormitory Application Guide

E-House for Undergraduate Freshmen

※CAUTION※

Due to the evolving COVID-19 situation, important housing dates and policies are subject to change with guidance from the government and the university. Please check the housing website frequently for the most up-to-date announcements.

* Please read the guide thoroughly before you apply not to miss any information and get disadvantages

* Contact information

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Website http://my.ewha.ac.kr/dorm

COVID-19: Information about 21-Spring housing

The Central Disaster Safety and Countermeasure Headquarters announced that dormitory rooms should be assigned as single occupancy to reduce density in the halls.

Accordingly, in order to prevent the spread of COVID-19 and community transmission, Ewha Womans University has determined that

1) All students will be assigned to single-occupancy rooms,

(The final decision to open residence halls at or near capacity will be made on 2/8(Mon))

2) Students who live within commuting distance are NOT eligible for spring housing.

We strongly recommend students taking all classes online should NOT apply for spring housing.

Also, all 21-Spring residential students MUST produce a negative COVID-19 test result prior to moving into a residence hall. It is to prevent the spreads of COVID-19 and to ensure the health and safety of our campus community.

Subject	● ALL SPRING 2021 DORM RESIDENTS
Requirement	● Must take a COVID-19 test within 5 days before their check-in date ● Submit a "negative" result to the housing office upon check-in
Procedure	● Residents are asked to take a COVID-19 test at a hospital or community health center near their residential area. ● COVID-19 tests can vary in price, time and others. ● Note: COVID-19 screening center in Korea. (https://www.mohw.go.kr/react/popup_200128_2.html)

Above all, the housing office can change some or all of the spring housing policies, depending on the severity of COVID-19. Please check the housing website frequently for the most up-to-date announcements.

1. Eligibility

1. General Application - Eureka application required within the designated deadline for each round

Eligibility	■ <u>Students from outside of Seoul (Criteria: Address of the applicant)</u> ■ First-Year Undergraduate Students (Freshmen) who are enrolled full-time for 21-Spring
Ineligibility	■ <u>Seoul Residents</u> ■ Those with contagious diseases or viruses ■ Those who the housing office considers ineligible for dormitory
Notes	■ Academic status will be checked in early April and <u>those who do NOT meet the requirements above will be evicted immediately</u> ■ Those who cancel housing for Spring 2021 cannot re-apply in the same semester (However, those who are not selected in the prior round can apply for the next round) ■ Those taking all classes online should NOT apply for spring housing ■ Transfer students should apply during the application period for freshmen ■ Re-admitted students should apply ONLY AFTER they complete the payment of the tuition bill and the registration process is finalized (There can be additional application period in early March in case there are available rooms)

2. Students with Priority - No need for Eureka application (Any duplicate application on Eureka will be cancelled)

Subject		Process
Students with disabilities		① Submit a disability-related accommodation request to the "Support Center for Students with Disabilities(장애학생지원센터)" ② Ewha dormitory and Support Center for Students with Disabilities review the request and assign to an appropriate room meeting documented needs (E-House or I-House) ③ Support Center for Students with Disabilities(장애학생지원센터) ☎ 02-3277-2256, 2184 / support@ewha.ac.kr
International Student Affairs Team	EGPP	① Must receive a recommendation from the relevant department ② Please contact the relevant department to confirm eligibility, application procedure and etc. ③ Result Announcement: 2/17(Wed) 10AM ④ Housing Fee payment: 2/17(Wed) 10AM~2/19(Fri) 7PM ⑤ How to check the result and print out the bill: read the attachment 2 (첨부2. 기숙사 지원방법 안내문)
	KGSP	
	International Students Admitted for 21-Spring	

2. Application & Payment Period (For the general application)

Round	Dormitory	The Number to be Selected	Application Period	Result Announcement	Housing Fee Payment Period
1st	E-House	*1-year Residence: Around 440 *Spring/Fall Residence: Around 620	2/3(Wed) 10AM ~ 2/7(Sun) 11PM	2/10(Wed) 10AM	2/10(Wed) 10AM ~ 2/16(Tue) 7PM ※ Unavailable to pay during holidays
2nd (Including the wait-list)	E-House	Cancelled Seats from the 1st round	2/10(Wed) 10AM ~ 2/16(Tue) 11PM	2/19(Fri) 10AM	2/19(Fri) 10AM~7PM

▪ Please read the attached file #2. 기숙사 지원방법 안내문 for the application process and be aware that you cannot log onto Eureka except the application period.

▪ Assignments will be made based on the lottery process.
▪ On the result announcement date for the 1st round(2/10(Wed) 10AM), "Confirmed" or "Fail" will be shown on Eureka-Result Announcement. Those who are not selected in the 1st round ("Fail") can re-apply for the 2nd round.
▪ On the result announcement date for the 2nd round(2/19(Fri) 10AM), "Confirmed", "Fail" or "Standby" (with the wait-list number) will be shown on Eureka-Result Announcement. Please read below when you receive the wait-list number.
▪ Students are required to check the result by themselves on the announcement date on EUREKA. As a courtesy, the housing offices sends a message to your cell phone number registered on EUREKA to check the result; however, this is not obligatory and you may not receive the message due to network failure or any.

[The wait-list process]
▪ Who receives a waitlist number: Students whose results are "Standby" will receive a random waitlist number on Eureka
▪ When will room assignments be made for the wait-list: Every business day at 10AM starting from 2/24(Wed) only when vacancies are made available based on cancellations
▪ How to check room assignments for the wait-list: Visit the housing website (http://my.ewha.ac.kr/dorm) to see if your wait-list number is called (No email/phone call made to students)
▪ Payment Period for the wait-list: On the day of announcement, from 10AM to 7PM only (If you do not pay within the designated period, your assignment will be cancelled and your room will be given to the next wait-list number)
▪ Please note that being on the waitlist DOES NOT guarantee housing and waitlisted students matching to the available option of residence period and room type can be prioritized
▪ Please note that all selections are **binding** and **final**. You cannot change your room selection (including within a suite) or residence option during/after the process.

Final check for room number/bed number: 2/22(Mon) 10AM
※Before 2/22(Mon), room number and bed number are subject to change yet the room type will remain the same

3. General Guide for Residence Option

Option	21-Spring	21-Summer	21-Fall	21-Winter	Notes
E-House	2/23(Tue)-6/22(Tue)	6/22(Tue)-8/26(Thu)	8/26(Thu)~12/22(Wed)	12/22(Wed)-2/18(Fri)	
Option 1	Reside (Fixed)	Reside	Reside (Fixed)	Reside	No check-out & Move-in
Option 2	Reside (Fixed)	Reside	Reside (Fixed)	NO Reside	No check-out & Move-in
Option 3	Reside (Fixed)	NO Reside	Reside (Fixed)	Reside	Check-out & Move-in
Option 4	Reside (Fixed)	NO Reside	Reside (Fixed)	NO Reside	Check-out & Move-in

* [Option 1 & Option 2]: No need to move to a different room in the next semester (You may be asked to move in some cases)

* [Option 3 & Option 4]: Required to move to a different room in the next semester (and also required to complete the check-out procedure)

* If you choose "No Reside" for summer/winter but would like to change your decision to reside, then you can apply in the non-resident application period. (Residence period for non-residents is different from above, and you must follow a check-out/check-in procedure to move to a new room/building. Also, you cannot extend your residence period or ask for any luggage keeping service - please refer to a guide for non-residents later)

1. To minimize the number of dorm room movers, 4 residence options are given as above.

2. Residence for 21-Spring and fall is required; residence for 21-summer and winter is optional. Please be advised that you cannot change your residence option for vacation after selection.

3. If you live in dorm for Spring and Summer but cannot live in dorm for Fall for some reason, you are advised to choose option 4 and apply for summer housing as a non-resident.

4. Housing fee will be charged each semester (Ex: In 21-spring, you only pay 21-spring housing fee)
   Housing fee for summer, fall and winter will be announced later and if you do not pay in each designated period, your housing application will be revoked and you must move out

5. When you cancel your summer housing, you cannot apply for the 1st round in 2022-spring as a penalty (You can apply from the 2nd round instead / There is no penalty for winter residence cancellation)

6. Depending on severity of COVID-19, the housing office can change some or all of the assignment information explained above.

4. Notes for application and assignment procedure

1. Lottery Process: Computerized assignment based on room availability and preferences indicated on the application

   ※ If the number of applicants for a specific room type exceeds the number of vacancies, it is likely that the students can be assigned to other room types available

   ※ If you want to be assigned to the room type only where you indicated a preference on the application, select "NO" for the question "'Do you agree that assignments can be made to available spaces and roommates and your preferences may not be able to be accommodated?"

2. How to apply and check room assignments: Please read the attached file #2. "기숙사 지원방법안내문"

3. Please note that there can be various difficulties and inconvenience from communal living including noise, cleanliness, hours for sleep and study and that your unit mates can be international students

4. E-House is a suite-style dormitory with single/double/triple/quad rooms in 4-10 person suites. Single occupancy means one student per a room, not per a unit. In other words, students will live in single rooms but get assigned to blocks of multiple students who share a bathroom depending on the capacity of the assigned unit.

5. Please be aware that the assigned room/dormitory/residence option cannot be changed for personal preference.

6. Your room may be occupied at or near capacity depending on the social distancing stage, with a final decision to be made on 2/8(Mon). Housing fees may change to the number of assigned students in one room as of 2/8(Mon) and thus, we advise you to consider the type of room before the applications.

7. If an applicant takes a leave of absence, is dismissed, or is taking credits below the standard, does not return from a leave of absence, the housing office may revoke your dormitory application and you cannot re-apply for dormitory. Also, you have a duty to notify the housing of any changes in your status. Otherwise, you will be evicted and cannot re-apply.

5. 2021-Spring Housing Fee

In accordance with the single occupancy plan, double/triple room rates are adjusted to single room rates, yet single room rates remain the same. However, your room may be occupied at or near capacity depending on the social distancing stage, with a final decision to be made on 2/8(Mon) (If there is a difference due to the change in the housing fee, the refund will be proceeded after March)

Payment Period	Please refer to "2. Application Period" on 4pg. for payment period for each round
Remarks	Payment unavailable on weekends and holidays
Payment Process	Check the virtual account number individually on Eureka and make the payment ([Result Announcement]→Bill→PRINT)
Payment Check	Check "Fully paid" sign on EUREKA the day after the payment
Cautions	1. If an applicant fails to pay within the designated period, room assignments will be cancelled without notice and she cannot re-apply for 2021-Spring (No extension allowed) 2. In case of overseas transfer, please send the receipt of transfer to housing email address on 1pg. with your student ID number and name within the payment period (If not, your assignment will be cancelled)

Dormitory	Room type	Housing fee for Spring 2021		
		1 person for all room type (over social distancing level 1.5)	2 person for triple/quad (social distancing level 1)	2~4 person for double/triple/quad (social distancing level 0)
E-House (119 nights)	Single(For the Disabled)	1,769,890원	1,769,890원	1,769,890원
	Single(Long)	1,587,220원	1,587,220원	1,587,220원
	Single(Short)	1,498,210원	1,498,210원	1,498,210원
	Double(Big)	1,769,890원	1,769,890원	1,440,500원
	Double(General)	1,769,890원	1,769,890원	1,357,670원
	Double(Non-unit)	1,769,890원	1,769,890원	1,316,850원
	Triple(Big)	1,769,890원	1,440,500원	1,232,010원
	Triple(General)	1,769,890원	1,440,500원	1,161,080원

※ Housing fees are subject to change and thus, students must check the finalized amount bill on EUREKA

※ Single(For the Disabled) room will be open to students only when there are no students with disability to assign

※ 2021-Fall & Vacation housing fee & payment period: To be announced (Summer: May/Fall: July/Winter: November)

※ Refund policy: Refer to housing website(http://my.ewha.ac.kr/dorm) with Korean version > 입퇴사 안내 > 퇴사안내

6. COVID-19: check-in restrictions

※ Due to the evolving COVID-19 situation, important housing dates and policies are subject to change with guidance from the government and the university. Please check the housing website frequently for the most up-to-date announcements.

1. The housing office will monitor the body temperature of all students upon their check-in and if body temperature is over 37.5℃ or you have any respiratory symptoms, students will be denied entry.

2. Students who have been in contact with an infected person must undergo up to 14 days of self-quarantine and then check in to dormitory only when you do not have fever or any respiratory symptoms

3. All students from abroad must undergo up to 14 days of self-quarantine at off-campus facilities and then check in to dormitory only when you test "negative" for COVID-19

4. Any visitors, Ewha students living in another residence hall, Ewha students living off-campus, family members or significant others are NOT PERMITTED to enter the dormitory, even on the check-in date.

7. Required Documents for Check-in

※ 2021-Spring Check-in Guide: Will be noticed on the housing website in the third week of February.

※ In case any document is missing or insufficient, students will be denied move-in to dormitory.
   Please make sure to prepare all documents and submit them upon your check-in.

1. COVID-19 Test Result (Negative):
Within 5 days from the check-in date (except weekends and holidays) is only valid

Subject	● ALL SPRING 2021 DORM RESIDENTS
Requirement	● Must take a COVID-19 test within 5 days before their check-in date ● Submit a "negative" result to the housing office upon check-in
Procedure	● Residents are asked to take a COVID-19 test at a hospital or community health center near their residential area. ● COVID-19 tests can vary in price, time and others. ● Note: COVID-19 screening center in Korea. (https://www.mohw.go.kr/react/popup_200128_2.html)

A. All 21-spring residents must submit a "negative" result of COVID-19 test in a printed version upon check-in.
   (Students can also print a screenshot of the text message that notifies their COVID-19 test result.)

B. Students who arrived in Korea must complete a 14-day quarantine off-campus and take a COVID-19 test within 5 days before their check-in date. Also they should submit a "negative" result upon check-in.

2. Chest X-ray(tuberculosis test) certificate (Korean/English) - Issued from 2021. 1. 23(Sat)

A. Submit original copy of chest x-ray (tuberculosis) certificate only

3. Proof of Residence - Issued from 2021.1.23(Sat)

A. Domestic residents: A certificate of resident registration under your name

B. Overseas Koreans: A proof of your foreign residence under your name

C. In case parents live abroad and a student lives in Korea: A proof of parents' foreign residence, a certificate of family relations

D. In case of international students: a copy of your passport or an alien registration card

4. Certificate of entry & exit - should cover from 2021.1.23(Sat) to 1 day before your check-in

* Print/get the document on the 'Government 24' website or visit a community service center on the day of your check-in.

A. If you are a Korean citizen or have an alien registration card: Print out a certificate of entry & exit at Community Service Center (주민센터) and submit upon your check-in

B. If you do not have an alien registration card: Submit your passport and flight ticket

C. You must submit your flight ticket on your check-in date if you arrived in Korea anytime from 21.1.23(Sat)
   (The housing office will check the most recent flight ticket to Korea)